

WCEGA PLAZA & TOWER

MCST 3564 Management Office

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MINUTES OF THE 10TH COUNCIL MEETING OF THE 13TH MANAGEMENT COUNCIL HELD ON THURSDAY, 12 SEPTEMBER 2024 AT #02-71 MANAGEMENT OFFICE

Present:	Ms Kweh Hui Cheng Catherine	-	Chairperson
	Mr Chen XiaoDong	-	Secretary
	Mr Yoe Tong Hock Dave	-	Treasurer
	Mr Soo Chee Sern	-	Member
	Mr Koh Sheng Wei Alphonsus	-	Member
Absent with Apology:	Mr Ong Khok Chong	-	Member
	Mr Lim Cheng Hung Jason	-	Member
Attendees:			Newman Property Consultants Pte Ltd
	Mr Eldric Tan	-	Managing Agent
	Ms Agnes Lai	-	Managing Agent
	Mr Edwin Teo	-	Managing Agent
	Ms Lee Jia Xin	-	Managing Agent

There being a quorum, the meeting commenced at 2.00 pm, in accordance with paragraph 2(1) of the Second Schedule of the Building Maintenance and Strata Management Act (BMSMA), with the Management Council (MC)

S/N	Description	Action
1.0	To discuss and confirm the 14th AGM documents MA briefed on the items as proposed in the 14 th AGM documents and were unanimously confirmed at the meeting. Proposer: Chen XiaoDong Secorder: Dave Yoe	INFO
2.0	ANY OTHER BUSINESS	
2.1	The Incumbent Plaza Rooftop Sub-Plot Tenant/s to submit the relevant documents as stipulated in the Lease Agreement : MA is tasked to remind the respective tenants to submit both the insurance policy & PE endorsement and/or supporting document equivalent to the compliance of their trade items load capacity in accordance with the building specification verified by the MCST's PE assessment report. Otherwise, the tenant/s is to indemnify the MCST's PE report. The tenant/s is to be reminded that MCST reserves the right to discontinue the existing lease in any case they failed to comply for such long period given. The content is substantial for the next renewal with the tenant/s.	INFO/MA
2.2	Water Seepages at Basement Car Park (Level 1) MA reported that the previously trial job done in August 2023 by M/s SummerFix Pte Ltd still in good condition and no sign of seepages.	INFO

	It was unanimously confirmed by the Council to engage M/s SummerFix Pte Ltd for the next follow up of the same adhoc rectification to the pile caps as part of the building maintenance from time to time.	INFO
2.3	Replacement of Defective Glass Panels at WCEGA Tower Lift Lobby Level 2 MA presented the M/s Tenon PE report of the defective glass panels at the meeting. After much deliberation, the MA is tasked to obtain quotations from other glass specialists including M/s Tenon Construction Pte Ltd. The optional quotations should include the below items for Council's consideration. i) Full replacement without frame ii) Partial replacement of the same specification iii) Partial replacement with the glass panels with the 3metres height and non-glass material for the top section.	INFO MA
2.4	Enquiry of Public Shelter from the bus stop connecting to WCEGA building MA is to tasked to enquire on behalf of MCST for the public shelter from the bus stop connecting to WCEGA building. MA will update via email.	MA

There being no other business, the meeting was called to end at 3.45pm with a vote of thanks to all present.

Minutes prepared by : Agnes Lai (Newman Property Consultants Pte Ltd)
Minutes vetted by : Eldric Tan (Newman Property Consultants Pte Ltd)

Confirmed by



Secretary
13th Management Council
The Management Corporation Strata Title Plan No. 3564

26/11/2024
Date